

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBER, AT WEST BRANCH CITY HALL, 121 NORTH FOURTH STREET, MONDAY, JANUARY 19, 2004.

Mayor Todd Thompson called the meeting to order at 7:00 p.m.

Present: Mayor Todd Thompson, Council Members Gregory Clark, William Ehinger, Kim Ervans, Russell Jackson, Chad Lucas

Absent: Council Member Paul Frechette

Other Officers Present: Acting City Manager Jane Tennant, Deputy Clerk/Treasurer Debra Heisler, Attorney Michael Juarez and Police Officer Joseph Rehb

All Stood for the Pledge of Allegiance

MOTION BY CLARK, SECOND BY LUCAS TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD JANUARY 5, 2004 AND THE SPECIAL MEETING HELD JANUARY 7, 2004.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY JACKSON, SECOND BY EHINGER TO APPROVE THE MINUTES OF THE WEST BRANCH PLANNING COMMISSION MEETING HELD ON DECEMBER 9, 2003, WEST BRANCH AREA RETAIL MERCHANTS ASSOCIATION MEETING HELD DECEMBER 9, 2003, GAP PLANNING MEETING HELD JANUARY 12, 2004, GAP INFRASTRUCTURE MEETING HELD JANUARY 12, 2004 POLICE DEPARTMENT ACTIVITY REPORT FOR DECEMBER 2003 AND THE TREASURERS REPORT FOR DECEMBER 2003.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY THOMPSON, SECOND BY EHINGER TO ACCEPT THE STING CONTRACT AND TO AUTHORIZING THE MANAGER AND CHIEF OF POLICE TO SIGN SAID CONTRACT, WITH THE CLARIFICATION OF THE AMBIGUITY ON TERMINATION BEING 30 DAYS WRITTEN NOTIFICATION AND THE CONTRACT SHALL BE RENEWED ANNUALLY.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

The Mayor reported that he had a Thank You letter sent to the DPW for all their fine work during the recent bad weather.

Discussion was held on the City Manager’s position.

MOTION BY THOMPSON, SECOND BY ERVANS TO APPROVE A COUNTER OFFER TO WILLIAM GASCOIGNE. THE YEARLY SALARY \$54,000.00, 5 DAYS VACATION TO BE USED BY JUNE 30, 2004, 90 DAYS SEVERANCE UPON TERMINATION, 60 DAYS BENEFITS UPON TERMINATION, MERS TO REMAIN B2, AND THAT MR. GASCOIGNE AS FOLLOWS: BE GIVEN UNTIL JANUARY 23, 2004 AT 5:00 P.M. TO RESPOND TO THIS OFFER.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY LUCAS, SECOND BY CLARK TO APPROVE THE DECEMBER FINANCIAL STATEMENT.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY LUCAS, SECOND BY CLARK TO APPROVE BILLS IN THE AMOUNT OF \$49,627.57.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY THOMPSON, SECOND BY JACKSON TO ADOPT RESOLUTION #04-01 BUDGET AMENDMENT.

RESOLUTION #04-01

WHEREAS, the City of West Branch has established the Downtown Redevelopment Project fund and transfers have been budgeted from DDA and General Fund and

WHEREAS, no provision has been made for the transfer in General Fund

NOW THEREFORE BE IT RESOLVED, that the City Council establish the following transfer line item in General Fund:

Fund 101 – General Fund

	Budgeted	Amended
Carry Over	261,467.	221,467.
Expenditure		

965-273-999-700 Transfer to Downtown Redev. Project	0	40,000.
Total	0	40,000.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY JACKSON, SECOND BY LUCAS TO BUY BACK THE ZIMMERMAN LOT IN INDUSTRIAL PARK WEST FOR \$15,000.00 PER IDC RECOMMENDATION AND AUTHORIZE THE MAYOR AND/OR MANAGER TO SIGN ANY PAPERS ASSOCIATED WITH THIS PURCHASE.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

Bids were received from the following to replace the City Hall copier:

- | | | |
|------------------------------|-------------------------|------------|
| 1. Miller Office Machines | Minolta Digital Machine | \$2,195.00 |
| 2. Dunn’s Office Machines | Ricoh Digital Machine | \$1,750.00 |
| 3. Alexander Office Machines | Sharp Analog | \$ 849.00 |

MOTION BY THOMPSON, SECOND BY EHINGER TO ACCEPT THE BID FROM MILLER OFFICE MACHINES FOR THE 2001 MINOLTA DIGITAL COPIER FOR \$2,195.00.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

Bids were opened on January 16, 2004 at 8:45 a.m. on the West Branch Housing Department Job #036-PIP. Bids were as follows:

- | | |
|---------------------------------------|--------------|
| 1. Elite Builders – West Branch | \$11,225.00 |
| 2. Northern Window & Door – Rose City | \$13, 222.72 |

MOTION BY THOMPSON, SECOND BY CLARK TO ACCEPT THE BID FROM ELITE BUILDERS OF WEST BRANCH FOR A NOT TO EXCEED COST OF \$11,225.00 FOR WEST BRANCH HOUSING DEPARTMENT JOB #036 –PIP.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion Carried

MOTION BY LUCAS, SECOND BY CLARK TO ADJOURN AT 7:20 P.M.

Todd Thompson, Mayor

Jane Tennant, Clerk

Approved February 2, 2004