

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY AUGUST 18, 2003.

Mayor Todd Thompson called the meeting to order at 7:00 p.m.

Present: Mayor Todd Thompson, Council Members Gregory Clark, William Ehinger, Kim Ervans, Paul Frechette, Russell Jackson, Chad Lucas

Other Officers Present: Acting City Manager Jane Tennant, Deputy Clerk/Treasurer Debra Heisler, Attorney Edward Crawford, Police Chief Rodger Williams, Housing Director Stacy Alley, and County Commissioner Beverly Scott

All stood for the Pledge of Allegiance.

Chief Rodger Williams introduced our new Police Officer Joseph Rebh and his wife.

MOTION BY THOMPSON, SECOND BY EHINGER TO ALLOW THE CRISIS PREGNACY CENTER TO PUT A BANNER ACROSS HOUGHTON AVENUE FROM SEPT. 1ST. TO SEPT. 20TH

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY CLARK, SECOND BY EHINGER TO APPROVE THE PEDDLERS AND SOLICITORS APPLICATION FOR WSCM (WHEELCHAIR SPORTS CAVSC MKT) TO SELL COUPON BOOKS FROM NOW UNTIL OCTOBER 31, 2003.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY CLARK, SECOND BY FRECHETTE TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD AUGUST4, 2003.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY JACKSON, SECOND BY LUCAS TO RECEIVE AND FILE THE MINUTES OF THE RETAIL MERCHANTS ASSOCIATION MEETINGS HELD JUNE 6, 2003 AND JULY 8, 2003, THE JULY TREASURER’S REPORT AND THE POLICE DEPT JULY ACTIVITY REPORT.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No - None

Motion Carried

MOTION BY THOMPSON, SECOND BY JACKSON TO CHANGE THE NEXT MEETING FROM SEPTEMBER 1, 2003 TO SEPTEMBER 2, 2003 BECAUSE OF THE LABOR DAY HOLIDAY.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY THOMPSON, SECOND BY LUCAS TO APPOINT ACTING CITY MANAGER JANE TENNANT TO THE AIRPORT BOARD, TERM TO EXPIRE 12/31/03.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

The Attorney reported on the IGA sale.

County Commissioner Scott gave an update on the mock disaster drill, IDC purchase of airport property, transit millage vote, VFW contract to restore antique vehicle, Bruce Bennett new EMS Director, a replica of the Spirit of St. Louis will be at the Airport on Sept. 13, and the new Budget.

The Council relayed to Commissioner Scott their concerns on the ambulance. She will take their concerns to the board.

MOTION BY JACKSON, SECOND BY LUCAS TO RECEIVE AND FILE THE JULY FINANCIAL STATEMENT.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY LUCAS, SECOND BY THOMPSON TO PAY BILLS IN THE AMOUNT OF \$56,170.09.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY JACKSON, SECOND BY LUCAS TO APPROVE THE CHANGES IN THE BROOKSIDE CEMETERY POLICY AS PRESENTED.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY LUCAS, SECOND BY CLARK TO ADOPT THE FOLLOWING RESOLUTION TO DESIGNATE JANE TENNANT AS THE STREET ADMINISTRATOR.

RESOLUTION 03-20

Whereas, Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city which funds are returned under the provisions of this section, that “the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

Therefore, be it resolved, that this Honorable Body designate Jane Tennant, Acting City Manager, as the single Street Administrator for the City of West Branch in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY CLARK, SECOND BY EHINGER TO ALLOW HOUSING DIRECTOR ALLEY AND INERIM MANAGER TENNANT TO EXPLORE THE POSSIBILITY OF A NEW ELDERLY HOUSING PROJECT TO BE PLACED NEAR MAPLEWOOD MANOR.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

Council member Frechette expressed an interest in attending the meetings on the elderly housing project.

Bids on asphalt work were reviewed as follows:

1. B-n-Z Patch'n Pave, 2291 Griffin, West Branch, MI 48661, bid at \$1.23 per square foot.
2. Hodgins Asphalt Paving Inc., West Branch, MI 48661, bid at \$1.24 per square foot.

MOTION BY JACKSON, SECOND BY FRECHETTE TO ACCEPT THE BID FOR ASPHALT FROM HODGINS ASPHALT PAVING INC. OF WEST BRANCH FOR \$1.24 PER SQUARE FOOT.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

Discussion was held on the bids for the new truck. It was decided to review the bids further and bring this back to the September 2nd meeting.

MOTION BY FRECHETTE, SECOND BY THOMPSON TO ADJOURN AT 7:40 P.M.

Todd Thompson, Mayor

Jane Tennant, Clerk

Approved: September 2, 2003