

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBER OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, AUGUST 19, 2002

Mayor Todd Thompson called the meeting to order at 7:00 p.m.

Present: Mayor Todd Thompson, Council Members Gregory Clark, William Ehinger, Kim Ervans, Russell Jackson, Chad Lucas

Absent: Council Member Paul Frechette

Other officers present: City Manager Patrick McGinnis, Clerk/Treasurer Jane Tennant, Police Chief Rodger Williams, City Attorney Christine Juarez, County Commissioner Clarice Sperry

All stood for the Pledge of Allegiance.

Patrol Officer Erin McIsaac requested that Council extend her residency pay for 3 months. She stated that since Council granted her the 6 months waiver she was ill or injured for 3 of those months and was not able to move back into the City. Council Member Clark asked if she was looking for a place in the City now. Ms. McIsaac said she is currently looking.

MOTION BY CLARK, SECOND BY JACKSON, TO EXTEND ERIN MCISAAC'S RESIDENCY PAY FOR 3 MONTHS.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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MOTION BY CLARK, SECOND BY JACKSON, TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD AUGUST 5, 2002.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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MOTION BY CLARK, SECOND BY LUCAS, TO RECEIVE AND FILE THE MINUTES OF THE PLANNING COMMISSION MEETING HELD JULY 9, 2002 AND THE JULY TREASURER'S REPORT.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council reviewed the request from the owner at 202 S. First St. to waive the mowing charges that were incurred on the property prior to his ownership. Council discussed the process on notifying buyers of these charges.

MOTION BY JACKSON, SECOND BY EHINGER, TO DENY THE REQUEST FROM THE OWNER AT 202 S. FIRST ST. TO WAIVE THE MOWING CHARGE.

Yes – Ehinger, Jackson, Lucas

No – Clark, Ervans, Thompson

Absent – Frechette

Motion failed

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Council Members reviewed the invitation from the West Branch Regional Medical Center’s Board Development Committee to meet with them on August 21, 2002 at 12 noon.

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MOTION BY THOMPSON, SECOND BY LUCAS, TO RESCHEDULE THE NEXT REGULAR COUNCIL MEETING FOR SEPTEMBER 10, 2002 AT 7:00 P.M.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council Member Lucas suggested that the Council host a Christmas party for the Senior Citizens since the building could not be rented to Senior Center Inc. Mayor Thompson stated he thinks this would be a nice gesture on our part this year. Council Member Lucas stated he would be willing to go and ask the Townships for their help and participation in hosting this party.

MOTION BY LUCAS, SECOND BY CLARK, TO HOST A CHRISTMAS PARTY FREE OF CHARGE FOR SENIOR CITIZENS ON DECEMBER 14, 2002 AT THE SENIOR CENTER.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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County Commissioner Sperry reported on the Commission on Aging ballot issue and the 911 ballot issue, the soil erosion and sediment program, and the \$5,000 commitment from the Ogemaw Clergy Fellowship toward Group Workcamps.

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MOTION BY JACKSON, SECOND BY LUCAS, TO RECEIVE AND FILE THE JULY FINANCIAL STATEMENT.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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MOTION BY LUCAS, SECOND BY CLARK, TO APPROVE THE BILLS IN THE AMOUNT OF \$76,755.79.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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MOTION BY THOMPSON, SECOND BY LUCAS, TO CHARGE \$10 FOR THE GREEN/WHITE STREET NAME SIGNS THAT THE CITY IS TAKING DOWN AND \$5 FOR THE BLACK/WHITE STREET NAME SIGNS.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council reviewed the proposed cost for service on the Thomas Street Reconstruction project from Wade-Trim. Mayor Thompson and Council Member Jackson voiced concern that this was an estimated cost. Manager McGinnis stated he will make it very clear to Wade-Trim that Council must approve any costs over and above the estimate before they are incurred. Manager McGinnis noted that the school agreed to pay for 1/2 of the sidewalk construction cost along this project.

MOTION BY CLARK, SECOND BY ERVANS, TO HIRE WADE-TRIM TO DO THE THOMAS STREET RECONSTRUCTION PROJECT AT A COST NOT TO EXCEED \$3,400.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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MOTION BY LUCAS, SECOND BY CLARK, TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION #02-14

WHEREAS, conditions in the fall of 2002 may permit the fast and efficient improvement of Thomas Street, the parking area around the City garage, S. 1st Street and Railroad Street, and

WHEREAS, because advantageous conditions were unforeseeable during the preparation of the 2002/2003 budget, adjustments are necessary to finance the improvements.

NOW THEREFORE BE IT RESOLVED, that the City Budget for the 2002/2003 fiscal year is amended as follows:

THOMAS STREET IMPROVEMENTS:

Fund 202: Major Street Fund

July 1, 2003 Budgeted Carry Over = 236,697

July 1, 2003 Amended Carry Over = 201,697

	2002/2003 Budget	2002/2003 Amended
Expenditures		
Dept 451 Construction		
Contractual Services	27,500	62,500
Construction Total	28,250	63,250

WHEREAS, these adjustments caused a refund to a tax payer, and

WHEREAS, two funds did not accommodate for a tax refund,

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby amends the 2002/2003 budget as follows:

Fund 206 – Street Improvement Debt Retirement

	2002/2003 Budget	2002/2003 Amended
Expenditures		
810.700 Property Tax Adj.	0	41
Total Expenditures	76,925	76,966
Carry Over	6,645	6,604

Fund 278 – Senior Center Debt Retirement

	2002/2003 Budget	2002/2003 Amended
Expenditures		
810.700 Property Tax Adj.	0	10
Total Expenditures	34,755	34,765
Carry Over	62,541	62,531

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council reviewed the DPW uniform bid as follows:

Cintas Corporation, Midland	Pants	3.00/9pants
	Long sleeve shirt	2.00/9 shirts
	Short sleeve shirt	2.00/9 shirts
	Jacket	1.75/2 jackets

Floor mats for City Hall:

3.50 per week – November through March

3.75 every two weeks – April through October

MOTION BY LUCAS, SECOND BY JACKSON, TO AWARD THE DPW UNIFORM BID TO CINTAS CORPORATION.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council reviewed the Senior Parking lot and Maplewood Manor’s resident parking lot seal coating and striping bids as follows:

- 1. Asphalt Seal Coating – West Branch \$2,350
- 2. Black Diamond Seal Coating – Prescott \$3,580

MOTION BY JACKSON, SECOND BY ERVANS, TO AWARD THE SENIOR PARKING LOT AND MAPLEWOOD MANOR’S RESIDENT PARKING LOT SEAL COATING AND STRIPING BID TO ASPHALT SEAL COATING IN THE AMOUNT OF \$2,350.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council reviewed the contract proposals for vending machines in Iron’s Park from Pepsi-Bottling Group, Griffin Beverage Company, and Coca Cola Bottling Co. Manager McGinnis noted that the contract proposal from Coca Cola came in after the deadline. Council Member Lucas noted Griffin’s community involvement. Mayor Thompson stated that Coca Cola does need to provide better reporting but would like to give them a chance because they are a taxpayer in the City. Manager McGinnis stated he would like to put together a standard agreement.

MOTION BY THOMPSON, SECOND BY JACKSON, TO ALLOW MANAGER MCGINNIS TO EXTEND A CONTRACT TO PEPSI-BOTTLING GROUP, GRIFFIN BEVERAGE COMPANY, AND COCA COLA BOTTLING CO WITH THE STIPULATION THAT IF A COMPANY DOES NOT ABIDE BY THE CONTRACT THEIR VENDING MACHINE WILL BE REMOVED.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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Council reviewed the bids on the garage asphalt as follows:

- 1. B’n Z Patch ‘n Pave \$.91 per square foot
- 2. Hodgins Asphalt Paving Inc. \$1.06 per square foot
- 3. West Branch Asphalt Paving Co. \$1.05 per square foot

Manager McGinnis stated he would like this bid to extend to S. First St. and Railroad Street. He stated that after the low bid was received B ‘n Z was asked to include the additional paving. Mayor Thompson questioned whether all contractors bid the same square feet. He was concerned on how the bids were obtained and questioned whether it should go out for bid again. Council Member Lucas stated that all three companies should have the opportunity to bid on the same amount of work.

MOTION BY JACKSON, SECOND BY LUCAS, TO AWARD THE GARAGE ASPHALT PAVING BID TO B 'N Z AT A COST OF .91 PER SQUARE FOOT TO ONLY PAVE THE GARAGE AREA AND OBTAIN QUOTES FROM ALL THREE CONTRACTORS FOR THE S. FIRST ST. AND RAILROAD ST. PAVING.

Yes – Clark, Ehinger, Ervans, Jackson, Lucas, Thompson

No – None

Absent – Frechette

Motion carried

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MOTION BY THOMPSON, SECOND BY LUCAS, TO ADJOURN AT 8:03 P.M.

Todd Thompson, Mayor

Jane Tennant, Clerk

Approved: September 10, 2002