

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBER AT THE WEST BRANCH CITY HALL, 121 NORTH FOURTH STREET, MONDAY, OCTOBER 6, 2003.

Mayor Todd Thompson called the meeting to order at 7:00 p.m.

Present: Mayor Todd Thompson, Council Members Gregory Clark, William Ehinger, Kim Ervans, Paul Frechette, Russell Jackson, Chad Lucas

Absent: None

Other Officers Present: Acting City Manager Jane Tennant, Deputy Clerk/Treasurer Debra Heisler, Attorney Christine Juarez, Housing Director Stacy Alley, and Police Chief Rodger Williams

All Stood for the Pledge of Allegiance.

Chief Williams displayed Life Saving Awards presented by Law and Order Magazine to Chief Williams, Sergeant Steven Morris and Officer Kenneth Walters.

Stacy Alley Housing Director introduced her new employee Howard Beach.

City received bids for snowplow from:

- 1. West Branch Tank & Trailer, West Branch \$4,108.97
- 2. Hart Pontiac GMC Buick, West Branch \$4,450.00
- 3. Hyde Equip. Co., Petoskey \$3,813.53
- 4. Timmy Tire Truck Assoc., West Branch \$4,261.00

MOTION BY CLARK, SECOND BY JACKSON TO ACCEPT THE SNOWPLOW BID FROM WEST BRANCH TANK AND TRAILER OF WEST BRANCH IN THE AMOUNT OF \$4,108.97.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY CLARK, SECOND BY LUCAS TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD SEPTEMBER 15, 2003.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY LUCAS, SECOND BY EHINGER TO RECEIVE AND FILE MINUTES OF THE WEST BRANCH AIRPORT BOARD MEETING HELD AUGUST 20, 2003, WEST BRANCH HOSPITAL BOARD MEETING HELD AUGUST 25, 2003, ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING HELD AUGUST 18, 2003, DOWNTOWN DEVELOPMENT AUTHORITY MEETING HELD AUGUST 25, 2003, WEST BRANCH PLANNING COMMISSION MEETING HELD AUGUST 26, 2003, ZONING BOARD OF APPEALS MEETING HELD AUGUST 26, 2003, AND THE POLICE REPORT FOR SEPTEMBER.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

Council member Jackson reported on the progress at the Airport

Council member Lucas reported on the GAP Alliance Committee. They have met several times and are now ready to make a presentation on October 29, 2003 at 7:00 p.m. at the Library.

Acting City Manager Tennant brought Council up-to-date on the South Second Street parking lot.

MOTION BY LUCAS, SECOND BY THOMPSON TO APPROVE THE BILLS IN THE AMOUNT OF \$235,30545.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY THOMPSON, SECOND BY EHINGER TO HOLD THE HOLIDAY CELEBRATION FOR SENIORS AGAIN THIS YEAR.

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson
No – None**

Motion Carried

MOTION BY THOMPSON, SECOND BY CLARK TO HAVE TRICK OR TREAT HOURS FROM 6:00 P.M. TO 7:30 P.M. ON OCTOBER 31, 2003.

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson
No – None**

Motion Carried

MOTION BY CLARK, SECOND BY JACKSON TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION #03-23

WHEREAS, the City of Wet Branch is the project coordinator for the Ogemaw County Trail Plan, and

WHEREAS, the City of West Branch was awarded an Enhancement Grant through MDOT, and

WHEREAS, Gove Associates Inc. was hired to develop a plan, and

WHEREAS, the budget did not account for the revenue or the expenditures of this project,

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby makes the following budget adjustments:

FUND 101

Revenue	Budget	Amendment
Enhancement Grant	0	\$24,000
Miscellaneous	\$10,000	\$21,000

Expenditures

Parks & Recreation

Contractual Services	\$ 5,000	\$40,000
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Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY JACKSON, SECOND BY EHINGER TO ADOPT THE FOLLOWING TAP FEE SCHEDULE:

¾ “Residential Water Tap.....\$715.00

Anything larger than a ¾” residential water tap shall be charged \$715.00 x the Residential Equivalency* (Example – a business putting in a 1” water line and projects the usage to be 60,000 gallons per quarter, the tap charge would be \$2,145.00). If an approved contractor performs the tap, the tap fee will be divided by two (Example – using the example above if an approved contractor made the tap the charge would be \$1,072.50). Council may adjust the tap charge further based on special conditions on a case-by-case basis. Minimum tap fee shall be \$715.00.

6” Residential Sewer Tap\$700.00

Anything larger than a ¾” residential sewer tap shall be charged \$700.00 x the Residential Equivalency*. If an approved contractor performs the tap, the tap fee will be divided by two. Council may adjust the tap charge further based on special conditions on a case-by-case basis. Minimum tap fee shall be \$700.00.

***Residential Equivalency = quarterly usage up to 20,000 gallons per quarter**

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY THOMPSON, SECOND BY FRECHETTE TO APPROVE THE TAP FEES FOR CATT DEVELOPMENT CONSTRUCTION WEST OF GLEN’S MARKET AS FOLLOWS:

**WATER TAP FEE \$5,362.50
SEWER TAP FEE \$5,250.00**

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

Discussion was held on the IBLAP project. Acting City Manager Tennant will Meet with the Township to develop a plan.

MOTION BY JACKSON, SECOND BY ERVANS TO HAVE THE ATTORNEY’S MOVE FORWARD WITH THE PROCESS TO SOLVE THE ZONING VIOLATIONS ON THE WANGLER PROPERTY ON S. 1ST STREET AND S. 4TH STREET.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY THOMPSON, SECOND BY EHINGER TO APPROVE A WATER AND SEWER TAP REQUEST FOR 507 NORTH SECOND STREET.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY THOMPSON, SECOND BY ERVANS TO ADOPT THE 2004 AIRPORT BUDGET IN THE AMOUNT OF \$71,902.00 WITH THE CITY PORTION BEING 30% (\$21,570.60).

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

Discussion was held on the search for City Manager. Mayor Thompson requested Council Members review the resumes we have received and set a date for interviews at the next regular Council meeting.

Discussion was held on the proposal Manager McGinnis made for removal of asphalt at 400 North Third Street. The owner accepted the proposal that was presented to him. City Council has no legal obligation to remove this, but they did feel they had a moral obligation to remove this asphalt per the proposal made by previous City Manager.

MOTION BY CLARK, SECOND BY ERVANS TO APPROVE THE REMOVAL OF THE ASPHALT PAD AT 400 NORTH THIRD STREET. IN THE MOST COST EFFECTIVE WAY.

Yes – Clark, Ervans, Frechette, Jackson, Lucas, Thompson

No – Ehinger

Motion Carried

MOTION BY THOMPSON, SECOND BY FRECHETTE TO TABLE THE SENIOR HOUSING DEVELOPMENT PROJECT AT THIS TIME.

Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson

No – None

Motion Carried

MOTION BY FRECHETTE, SECOND BY EHINGER TO ADJOURN AT 7:53 P.M.

Todd Thompson, Mayor

Jane Tennant, Clerk

Approved: October 20, 2003