

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBER AT WEST BRANCH CITY HALL, 121 NORTH FOURTH STREET, MONDAY NOVEMBER 3, 2003.

Mayor Todd Thompson called the meeting to order at 7:00 p.m.

Present: Mayor Todd Thompson, Council Members Gregory Clark, William Ehinger, Kim Ervans, Paul Frechette, Russell Jackson, Chad Lucas

Absent: None

Other officers present: Acting City Manager Jane Tennant, Deputy Clerk/Treasurer Debra Heisler, Attorney Ed Crawford, and Police Chief Rodger Williams

All Stood for the Pledge of Allegiance.

\*\*\*\*\*

**MOTION BY CLARK, SECOND BY LUCAS TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD OCTOBER 20, 2003.**

**Yes – Clark, Ehinger, Ervans Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

**MOTION BY JACKSON, SECOND BY CLARK TO RECEIVE AND FILE MINUTES OF THE WEST BRANCH REGIONAL MEDICAL CENTER BOARD OF TRUSTEES MEETING HELD SEPTEMBER 29, 2003, OGEMAW FIRE DEPARTMENT BOARD MEETING HELD JANUARY 21, 2003, OGEMAW FIRE DEPARTMENT MEETING HELD JULY 15, 3003, WEST BRANCH ZONING BOARD OF APPEALS MEETING HELD OCTOBER 16, 2003, WEST BRANCH DOWN TOWN REVITALIZATION PROJECT MEETING HELD OCTOBER 22, 2003, AND THE WEST BRANCH PLANNING COMMISSION MEETING HELD OCTOBER 14, 2003.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

A letter of resignation from the West Branch Regional Medical Center Board of Trustees was received from Dr. Jim Bash.

**MOTION BY THOMPSON, SECOND BY JACKSON TO ACCEPT WITH REGRET DR. BASH'S LETTER OF RESIGNATION FROM THE WEST BRANCH REGIONAL MEDICAL CENTER BOARD OF TRUSTEES.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

City Attorney Ed Crawford reported on the Wangler zoning violation. He met with a representative of Wanglers and they have 30 days to apply for a variance through the Zoning Board of Appeals.

\*\*\*\*\*

**MOTION BY LUCAS, SECOND BY THOMPSON TO APPROVE BILLS IN THE AMOUNT OF \$54,678.80.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

**MOTION BY CLARK, SECOND BY ERVANS TO ADOPT THE OGEMAW FIRE DEPARTMENT 2004 BUDGET VERSION B.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

**MOTION BY THOMPSON, SECOND BY JACKSON TO ADOPT THE FOLLOWING RESOLUTION:**

**RESOLUTION #03-25**

WHEREAS, the City of West Branch in conjunction with the Housing Department has entered into a Downtown Redevelopment Project and

WHEREAS, it is thought that a separate fund for operation of this project would be beneficial to all involved, and

WHEREAS, the auditors recommended several new trust and agency funds be established for funds the City is currently housing in General Fund,

NOW THEREFORE BE IT RESOLVED, that the City establish funds for Downtown Redevelopment Project, Irons Park Entertainment, Group Work Camps, Police Safety Program, Fort Austin Funds, IBLAP Project and add wage and tax line items in the Housing Resource Fund

FURTHER BE IT RESOLVED, that the West Branch City Council does hereby establish these funds and budgets for each as follows:

Fund 273 – Downtown Redevelopment Project Fund

	Budgeted	Amended
Carry Over	0	0
Revenue		
634.400 Grant	0	340,350
699.401 Transfer from General	0	40,000
699.402 Transfer from DDA	0	40,000
Total	0	420,350
Expenditures		
703.700 Wages	0	4,617
714.700 Manditory Medicare	0	73
715.700 Social Security	0	310
722.700 Administration	0	5,000
815.700 Engineering	0	70,000
801.700 Contractual Service	0	180,350
901.700 Capital Acquisition	0	160,000
Total	0	420.350

Fund 705 – Irons Park Entertainment Fund

	Budgeted	Amended
Carry Over	0	8,453
Revenue		
634.400 Grant	0	3,550
664.400 Interest Income	0	100
671.400 Contributions	0	12,100
695.400 Miscellaneous Income	0	900

Total	0	16,650
Expenditures		
727.700 Supplies	0	237
801.700 Contractual Service	0	7,820
901.700 Printing & Publishing	0	1,300
956.700 Expenses	0	1,300
Total	0	10,657
Fund 706 – Group Work Camp		
	Budgeted	Amended
Carry Over	0	1,289
Fund 707 – Police Safety Program		
	Budgeted	Amended
Carry Over	0	87
Revenue		
671.400 Contributions	0	1,883
Total	0	1,883
Expenditures		
801.700 Contractual Service	0	1,950
Total	0	1,950
Fund 708 – Fort Austin		
	Budgeted	Amended
Carry Over	0	19,530
Revenue		
664.400 Interest Income	0	100
Total	0	100
Expenditures		
703.400 Wages	0	1,000
714.700 Manditory Medicare	0	15
715.700 Social Security	0	62
727.700 Supplies	0	2,000
956.700 Miscellaneous Expense	0	200
Total	0	3,277
Fund 709 – IBLAP Project		
	Budgeted	Amended
Carry Over	0	24,122
Fund 276 – Housing Resource Fund		
	Budgeted	Amended

Carry Over	18,468	18,468
Expenditures		
492 – Rental Rehabilitation		
703.700 Wages	0	5,000
714.700 Manditory Medicare	0	73
715.700 Social Security	0	310
782.700 Administration	14,950	9,567
Total	14,950	14,950
493 – MEDC		
703.700 Wages	0	5,000
714.700 Manditory Medicare	0	73
715.700 Social Security	0	310
782.700 Administration	41,300	35,917
Total	41,300	41,300

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

**MOTION BY CLARK, SECOND BY EHINGER TO ADOPT THE FOLLOWING RESOLUTION:**

**RESOLUTION #03-26**

NOW THEREFORE BE IT RESOLVED THAT THE WEST BRANCH CITY COUNCIL ADOPTS THE MERS BENEFIT E TRADITIONAL PLAN (2%) FOR THE RETIREES.

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

**MOTION BY THOMPSON, SECOND BY JACKSON TO ENTER INTO A LETTER OF INTENT FOR A SENIOR HOUSING DEVELOPMENT PROJECT AND AUTHORIZING ACTING CITY MANAGER TENNANT TO SIGN SAID LETTER.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

The sidewalk repair project was tabled at this time.

\*\*\*\*\*

**MOTION BY THOMPSON, SECOND BY CLARK TO GRANT AN EXTENSION ON THE PURCHASE AGREEMENT FOR THE IGA BUILDING , 417 W. HOUGHTON AVE., UNTIL NOVEMBER 15, 2003 WITH A \$10,000.00 NON-REFUNDABLE DEPOSIT.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

\*\*\*\*\*

The Water Reliability Study was tabled at this time.

\*\*\*\*\*

**MOTION BY FRECHETTE, SECOND BY CLARK TO ADJOURN AT 7:35 P.M.**

\_\_\_\_\_  
**Todd Thompson, Mayor**

\_\_\_\_\_  
**Jane Tennant, Clerk**

**Approved November 17, 2003**