

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBER AT WEST BRANCH CITY HALL, 121 NORTH FOURTH STREET, MONDAY, DECEMBER 1, 2003.

Mayor Todd Thompson called the meeting to order at 7:00 p.m.

Present: Mayor Todd Thompson, Council Members Gregory Clark, William Ehinger, Kim Ervans, Paul Frechette, Russell Jackson, Chad Lucas

Other Officers Present: Acting City Manager Jane Tennant, Deputy Clerk/Treasurer Debra Heisler, County Commissioner Beverly Scott, Attorney Christine Juarez, and Police Chief Rodger Williams

All stood for the Pledge of Allegiance.

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**MOTION BY CLARK, SECOND BY LUCAS TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD NOVEMBER 17, 2003.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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**MOTION BY JACKSON, SECOND BY EHINGER TO RECEIVE AND FILE THE MINUTES OF THE WEST BRANCH COMMUNITY AIRPORT BOARD MEETING HELD OCTOBER 15, 2003.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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**MOTION BY THOMPSON, SECOND BY CLARK TO SUPPORT THE “MISS VICTORIAN WEST BRANCH PROGRAM” FOR 2004 AND PROMOTE WEST BRANCH IN THE AMOUNT OF \$500.00.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

No – None

**Motion Carried**

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Steve Steinhauser presented the City Council with a check from the Kiwanis Club for \$250.00 in memory of Ralph Steinhauser for the Smiley Fund.

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Mayor Thompson commented on the search for the City Manager, all seven candidates have been contacted and interviews will be set up for Monday Dec. 8, 2003 beginning at 6:00 p.m.

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**MOTION BY CLARK, SECOND BY FRECHETTE TO RECONSIDER TO THE PURCHASE AGREEMENT ON LOT #7 INDUSTRIAL PARK TO BRIAN LINEBAUGH.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

No – None

**Motion Carried**

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Discussion was held on the sale of Lot #7 in the Industrial Park.

**MOTION BY FRECHETTE, SECOND BY CLARK TO TABLE THE PURCHASE AGREEMENT ON LOT # 7 INDUSTRIAL PARK TO BRIAN LINEBAUGH UNTIL THE FOLLOWING CONDITIONS ARE INCLUDED IN THE PURCHASE AGREEMENT: 1. CONTINGENCIES PRIOR TO CLOSING MUST INCLUDE DOCUMENTATION ILLUSTRATING INCLUSION IN THE OGEMAW COUNTY SOLID WASTE PLAN, ADEQUATE DOCUMENTATION OF ALL REQUISITE DEPARTMENT OF ENVIRONMENTAL QUALITY PERMITS FOR THE OPERATION OF A WASTE TRANSFER STATION ON THIS LOT, AND ADEQUATE DOCUMENTATION SHOWING WEST BRANCH PLANNING COMMISSION’S SITE PLAN APPROVAL ALONG WITH THE ISSUANCE OF A SPECIAL USE PERMIT. 2. CONDITIONS SUBSEQUENT – RIGHT OF REVERTER TO REQUIRE THE CONSTRUCTION OF A TRANSFER STATION TO BE COMPLETED WITHIN ONE YEAR OF THE**

**CLOSING, AND 3. CLOSING TO BE SCHEDULED ON OR BEFORE  
FEBRUARY 28, 2004.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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County Commissioner Beverly Scott made a report on the state of the County.

**MOTION BY LUCAS, SECOND BY THOMPSON TO PAY BILLS IN THE  
AMOUNT OF \$132,104.25.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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**MOTION BY LUCAS, SECOND BY FRECHETTE TO ACCEPT THE  
PURCHASE AGREEMENT FOR 127 S. SECOND FOR \$55,000.00 PLUS  
CLOSING COSTS, AND AUTHORIZE THE MAYOR AND/OR CLERK TO  
SIGN SAID AGREEMENT.**

**Yes – Clark, Ehinger, Frechette, Jackson, Lucas**

**No – Ervans, Thompson**

**Motion Carried**

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**MOTION BY CLARK, SECOND BY THOMPSON TO FUND 1/3 THE COST TO  
LIGHT THE DOWNTOWN MURAL.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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**MOTION BY EHINGER, SECOND BY CLARK TO ALLOW THE ACTING CITY MANAGER TO SIGN THE BASIC (COBRA) CONTRACT.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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**MOTION BY THOMPSON, SECOND BY JACKSON TO TABLE THE HOUSING INSPECTOR CONTRACT.**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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Council reviewed the bids on the North First Street design. Bids were as follows:

- 1. Wade-Trim, Bay City – declined to bid due to current workload and staff.
- 2. Capital Consultants, Gaylord \$12,460
- 3. Wilcox Associates, Cadillac \$ 8,300
- 4. Lapham Associates, West Branch \$ 9,990

**MOTION BY JACKSON, SECOND BY CLARK TO ACCEPT THE BID FROM WILCOX ASSOCIATES, CADILLAC FOR NORTH FIRST STREET DESIGN FOR A NOT TO EXCEED AMOUNT OF \$8,300.00**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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Council reviewed the bids for project #34-RR.

The bids were as follows:

- 1. T & T Construction – West Branch \$18,200
- 2. Rosebrugh Builders – West Branch \$18,755
- 3. Sunset Enterprises – West Branch \$20,325

**MOTION BY THOMPSON, SECOND BY LUCAS TO ACCEPT THE BID FROM T & T CONSTRUCTION, WEST BRANCH FOR PROJECT # 34-RR FOR A NOT TO EXCEED AMOUNT OF \$18,200.00**

**Yes – Clark, Ehinger, Ervans, Frechette, Jackson, Lucas, Thompson**

**No – None**

**Motion Carried**

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**MOTION BY THOMPSON, SECOND BY FRECHETTE TO ADJOURN AT 7:50 P.M.**

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**Todd Thompson, Mayor**

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**Jane Tennant, Clerk**

Approved December 15, 2003